



# Conference Agenda

2022 Washington Fire Administrative Support Conference  
“Birds of a Feather... Branch Out Expand Your Horizons”



MONDAY, October 3, 2022

10:00 am - 12:30 pm	Registration
12:30 pm - 1:00 pm	Chair Welcome, Chief Welcome & WFC Welcome
1:00 pm - 2:30 pm	Wildland Mobilization Billing <i>Esther Hernandez, WA State Patrol</i>
2:30 pm - 3:00 pm	Break & Snack
3:00 pm - 3:30 pm	Fire Service Yoga <i>Kim Waxler, Paine Field</i>
3:30 pm - 5:00 pm	Who Has the Power? You have the Power <i>Mac MacDonald</i>
5:30 pm - 7:00 pm	Networking Dinner
7:00 pm - 9:00 pm	Hospitality Night at the Hotel

TUESDAY, October 4, 2022

7:00 am - 8:00 pm	Networking Breakfast
8:00 am - 8:30 am	Chair Welcome, Day 2 & 1 <sup>st</sup> Call for Nominations
8:30 am - 10:30 am	Communicating with Everyone, All the Time, Everywhere <i>Mac MacDonald</i>
10:30 am - 11:00 am	Break & Snack
11:00 am - 12:00 pm	You Are the Right Person, With the Right Attitude, At Exactly the Right Moment <i>Mac MacDonald</i>
12:00 pm - 1:00 pm	Networking Lunch
1:00 pm - 1:05 pm	2 <sup>nd</sup> Call for Nominations
1:05 pm - 2:05 pm	Therapy Dogs & Crisis Response <i>Stacey Plummer &amp; Laurie Schlossnagle, Alliance of Therapy Dogs</i>
2:05 pm - 3:00 pm	Diversity, Equity & Inclusion <i>WFC Diversity Equity Inclusion Committee</i>
3:00 pm - 3:30 pm	Break & Snack
3:30 pm - 5:00 pm	Staying Out of the Hot Seat with Social Media <i>Chief Chad Michael, Kennewick FD</i>
5:00 pm - 6:00 pm	Prep for Banquet
6:00 pm - 10:00 pm	Banquet, Awards & 80's Dance

**WEDNESDAY, October 5, 2022**

7:00 am - 8:00 pm	Networking Breakfast
8:00 am - 9:00 am	Chair Welcome, Day 3, Speeches & Elections
9:00 am - 10:00 am	Basics of Managing Fire & Emergency medical Records <i>Scott Sackett, Washington State Archives</i>
10:00 am - 10:30 am	Break & Snack
10:30 am - 12:00 pm	You Are Not Just an Admin! <i>Peggy Vasquez</i>
12:00 pm - 2:00 pm	Lunch & Raffles